

Education School Guide Volunteer Application Form

We hope that you will enjoy assisting us. In order to help with our records, we would appreciate it if you could complete the following form and return it to us.

Contact details:

Surname:	First name:	Title (if used)
Address:	Daytime telephone number:	
	Other contact number (e.g. mobile):	
	E mail:	

Emergency contact:

Surname:	First name:
Address:	Daytime telephone No:

Please indicate which of the following days would suit you best.

Monday	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>
Thursday	<input type="checkbox"/>
Friday	<input type="checkbox"/>
Are you available in school holiday times?	<input type="checkbox"/>
YES NO	

Any information you provide about yourself on this form will be treated as confidential

Occupations / Qualifications

Please give your current and past occupations, qualifications and interests – either on a separate piece of paper or enclose a CV.

DBS (formerly CRB)

Please give details of any previous DBS checks within the last six months. If not, please tick that you are willing for the Gardens to undertake an Enhanced Disclosure on your behalf (at no cost to yourself).

Reason for your application

Please write a few paragraphs about your application. Why are you applying to the Gardens? What experience do you have of working with children already? What particular skills or knowledge could you offer us? How much time are you able to commit? Do you have any particular areas of interest? What plant knowledge do you already possess? Do you like working outdoors in all weather conditions?

References

Please give the names and addresses of two referees who could vouch for your ability to work with children and young people (friend of the family, work colleague, teacher, voluntary manager etc but not a relative).

Name:
Address:
Tel no:
Relationship to you:

Name:
Address:
Tel no:
Relationship to you:

Declaration

The facts contained in this registration form and the supporting information are, to the best of my knowledge, true and complete.

Signed:

Date: / /

Please return this form to: Deborah Knott, Education Manager, The Birmingham Botanical Gardens & Glasshouses, Westbourne Road, Edgbaston, Birmingham B15 3TR

PLEASE MARK THE ENVELOPE 'PRIVATE AND CONFIDENTIAL'

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