

Role Title	Glasshouse and Nursery Volunteer
Team	Horticulture
Reports to	Botanical Horticulturists
Date Issued/Revised	Spring 2023

INTRODUCTION

Birmingham Botanical Gardens is an independent educational charity aiming to offer world class environmental education in a green environment to audiences in all sectors of the community.

ROLE PURPOSE

To assist in the routine maintenance and development of world class horticultural displays in the Glasshouses and Nursery. In the long term, support the restoration of the Glasshouses and enjoyment of the gardens by the public.

PRINCIPAL ACCOUNTABILITIES

1. To abide by Volunteer agreement.
2. BBG Values and Behaviours.
3. Ambassador to the gardens.
4. Follow H&S legislation and guidelines.
5. Vision / Mission / Charitable aims.

SPECIFIC RESPONSIBILITIES

1. Conduct routine tasks such as leaf raking, weeding, dead heading, floor bumping, manual pest control to increase a high standard of display.
2. To follow the direction, training and supervision of Botanical Horticulturist and other staff in the maintenance and creation of displays in the Glasshouses, from propagation to planting and pruning.
3. To ensure all BBG assets such as tools & plants are well looked after and maintained, that all BBG facilities are respected and kept tidy e.g., break areas, toilets.

4. To work independently and part as a team, towards the area management plan and in line with Living Collections Strategy, Health and Safety policy.

SUPERVISION

Working under the direction and/or supervision of Botanical Horticulturists and other more senior staff.

WORKING CONDITIONS

Manual handling, hot, humid, cold, small spaces, public areas and back of house areas.

PERSON SPECIFICATION

Area	Essential	Desirable
Knowledge	Knowledge of plant systematics, tropical and subtropical plant families and their cultivation.	Understanding of living collections, Botanic Gardens.
Experience	Experience of horticultural operations in a public historical or Botanical Garden.	Experience of glasshouse horticultural operations in a public historical or Botanical Garden.
Qualifications	RHS Level 2	
Skills	Teamwork, independent work, communication skills, happy to receive feedback.	
Other	High attention to detail, reliable.	Happy to conduct routine tasks such as bumping the floors, leaf raking and picking etc.

BENEFITS

- Free membership (after minimum hours have been met).
- Seasonal Volunteer socials at the Gardens.
- Discounts in the BBG shop and café.