

<b>Role Title</b>	Weekend Horticultural Volunteer
<b>Team</b>	Horticulture
<b>Reports to</b>	Duty Horticulturist
<b>Date Issued/Revised</b>	Spring 2023

## **INTRODUCTION**

Birmingham Botanical Gardens is an independent educational charity aiming to offer world class environmental education in a green environment to audiences in all sectors of the community.

## **ROLE PURPOSE**

To assist in the essential weekend horticultural duties, under the supervision of the duty horticulturist. To support ensuring the glasshouses are adequately watered and floors bumped ready for opening times, litter picking and any other essential horticultural tasks for the weekend. To start at 8.30am – 12.30pm.

## **PRINCIPAL ACCOUNTABILITIES**

1. To abide by Volunteer agreement.
2. BBG Values and Behaviours.
3. Ambassador to the gardens.
4. Follow H&S legislation and guidelines.
5. Vision / Mission / Charitable aims.

## **SPECIFIC RESPONSIBILITIES**

1. Conduct routine tasks such as leaf raking, weeding, dead heading, floor bumping, manual pest control to increase a high standard of display.
2. To follow the direction, training and supervision of Botanical Horticulturist and other staff in the maintenance and creation of displays in the Glasshouses, from propagation to planting and pruning.

3. To ensure all BBG assets such as tools & plants are well looked after and maintained, that all BBG facilities are respected and kept tidy e.g. break areas, toilets.
4. To work independently and part as a team, towards the area management plan and in line with Living Collections Strategy, Health and Safety policy.

## **SUPERVISION**

Working under the direction and/or supervision of Botanical Horticulturists and other more senior staff.

## **WORKING CONDITIONS**

Manual handling, hot, humid, cold, small spaces, public areas and back of house areas.

## **PERSON SPECIFICATION**

<b>Area</b>	<b>Essential</b>	<b>Desirable</b>
<b>Knowledge</b>	Knowledge of plant systematics, tropical and subtropical plant families and their cultivation.	Understanding of living collections, Botanic Gardens.
<b>Experience</b>	Experience of horticultural operations in a public historical or Botanical Garden.	Experience of glasshouse horticultural operations in a public historical or Botanical Garden.
<b>Qualifications</b>	RHS Level 2.	
<b>Skills</b>	Teamwork, independent work, communication skills, happy to receive feedback.	
<b>Other</b>	High attention to detail, reliable.	Happy to conduct routine tasks such as bumping the floors, leaf raking and picking etc.

## **BENEFITS**

- Free membership (after minimum hours have been met)
- Seasonal Volunteer socials at the Gardens
- Discounts in the BBG shop and cafe